

LONGCAUSE SCHOOL

SCHOOL IMPROVEMENT PLANNING for this SEPTEMBER 2024- September 2025

This plan has been written as a continuation from our 2024/2025 plan.

It has been formed in consultation with stakeholders, family, pupils, staff and Governors. It addresses key actions and next steps. It takes into consideration recommendations from our Ofsted inspection.

The plan is monitored by the Leadership Team and by Governors.

Monitoring: This school improvement plan is a live document and is monitored on an ongoing basis by the Headteacher, Leadership Team and the Board of Governors. Governing Board members are allocated specific target areas and key people to liaise with for monitoring.

1. Quality of Education (Curriculum)

Monitoring Governor:- Fred Jenkins, Erin J, Natasha Mitchell

Key staff lead: Trudi Skinner, Faye James

Objective	Actions- what we will do	Key Lead	Costs	Success Milestones- what we will see	Progress Comments Oct/November 2024	Progress comments Feb/March25	Progress comments June/July 25	Governor monitoring visits/dates and who met to discuss/observe etc.
1a To further develop our early reading provision to ensure that reading continues to stay a whole school priority.	<p>Daily songs in worships to support reading</p> <p>Reading at home to be high expectation</p> <p>A poem to be shared with pupils during each assembly</p> <p>Storybook training for staff</p> <p>Storytime daily in all classes</p> <p>Reading intervention with our readers with the lower reading age in</p>	FJ	£1800 RWI DDays Training budget line	<p>Pupils will be played a song on the board each day during worship to support their reading development.</p> <p>Pupils will be exposed to a rich range of texts including fiction, non-fiction and poetry. Pupils will develop a love of reading through having daily storytime in classes.</p> <p>Staff will access coaching from the reading lead as well as from the RWI trainer.</p> <p>Pupils with lower reading ages will access reading intervention daily and make progress</p>	<p>Daily songs happening in worship with words on the board - FJ added to all worship slides.</p> <p>Whole staff training occurred on INSET day - storybooks and speed sounds.</p> <p>Pupils identified for reading intervention and this has begun</p> <p>1 x training day and 1 x development day had with RWI trainer</p> <p>Poems being shared with pupils in every</p>			16.10.24 - BW and FJ BW - more support for how to log what has happened for the reading log Fred J - suggested song list to families

	<p>comparison to actual age</p> <p>Developing new staff and training</p> <p>RWI Development days with RWI trainer</p>			<p>Pupils' families will feel confident with how to support their child with reading at home. More pupils will access reading at home.</p>	<p>assembly</p> <p>Input given to families via dojo for reading</p>			
<p>1b English</p> <p>To improve the knowledge and understanding of the new English programs across the school.</p>	<p>Regular coaching and monitoring by Grace (english lead) to develop teachers in new programs (protected time twice per week and sharing a literacy and language group with another teacher).</p> <p>Implementing the spelling program across the school - all pupils who are competent with 'reading longer words' will move to this.</p> <p>Provide SPAG</p>	GS	<p>Workbooks - £500-curriculum budget line</p>	<p>Teachers will be supported through coaching, delivered by the English lead, when required.</p> <p>Teachers delivering RWinc comprehension and RWinc Literacy and Language will feel confident in developing the program.</p> <p>Books and trackers show progress.</p> <p>All year 11 pupils will leave with an English accreditation.</p> <p>A range of resources will be created and shared on the google drive to support teachers to plan and teach the RWinc programs and</p>	<p>Coaching with Grace happening for Comprehension and Lit and Lang. Grace team teaching/ coaching teacher new to scheme</p> <p>RWI Development Day - support given by trainer</p> <p>AQA units chosen and input given to relevant teachers</p> <p>Spelling training given for spelling programme - another group has started spelling programme</p>			<p>16.10.24 Barney and Fred - asked about end points - what do these mean for their next steps?</p>

	<p>training and resources to support planning and teaching of the key grammar aspects in the english programs.</p> <p>Make staff aware of the different accreditation options - AQA units, Functional Skills.</p> <p>Support teachers who are teaching AQA and functional skills with planning documents and coaching.</p>			<p>specific grammar.</p> <p>The RWinc spelling program will be delivered to pupils who are confident in reading and spelling longer words.</p>			
<p>1c Maths</p> <p>To improve maths teaching through effective monitoring and coaching</p>	<p>Regular monitoring of lessons - GM (maths lead) to have protected 3 hours a week</p> <p>Maths lead - GM to Coach and monitor ECT & unqualified teachers and</p>	<p>TS and GM</p>	<p>No additional - £336 White Rose Subscription renewed</p> <p>curriculum budget line</p>	<p>ECT & unqualified teachers will be confident in delivering high quality teaching.</p> <p>Pupils will make progress in maths (measured by moving through the White Rose curriculum)</p> <p>Books and trackers</p>	<p>1 x ECT very successful Maths observation</p> <p>2 x ECT to have further support to improve their knowledge of the curriculum further</p> <p>Book looks</p>		<p>16/10/2024 - Fred and Barney - would like to know if there is any more that could go into maths, would spending more on maths make a difference?</p>

	<p>teaching assistants</p> <p>Use of 2:30 Time for GM to meet with TAs who teach 1:1</p> <p>GM to carry out regular book looks and planning checks.</p> <p>Working with ECT and unqualified staff on planning.</p> <p>Develop a cycle with specific teachers that provides support for: planning, teaching, assessing, planning next steps.</p> <p>Regularly review the effectiveness of White Rose and make necessary adjustments based on monitoring.</p>			<p>show progress.</p> <p>Lessons have clear progression.</p> <p>Staff feel confident in the planning and delivery of Maths.</p> <p>Staff are supported through a cycle of planning, delivering and assessing Maths.</p> <p>White Rose is being used effectively to deliver Maths.</p> <p>Pupil progress meetings highlight progress made and areas for improvement which is fed into further support/intervention.</p> <p>Maths working groups share ideas/feedback and monitoring with teams.</p>	<p>show progression - marking needs tweaking and consistently applying</p> <p>Trackers are showing progress</p> <p>Progress data not until the end of term .</p>			
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	Analyse pupil progress through shared pupil progress information with individual teachers and provide supportive conversations to address concerns of lack of progress. Use Maths working group to feedback on Maths ideas/monitoring.							
1d Maths Teachers to be confident with best fit and adapt lessons to stretch and challenge as well as plug misconceptions	GM and TS to monitor maths lessons Teachers to share slides and resources for teachers to access	TS and GM	Leadership time- TLR built in.	All children will make progress in Maths which can be seen through trackers Pupils over time will make progress through the White Rose curriculum and move on to the next year group	Sharing of resources has reduced the workload this year as many of the slides created last year can be re-used Progress can be seen in books and on the tracker - key headlines to be shared with governors in January			16/10/24 - discussed with Fred and Barney.
1e	- Trudi and Jill	TS	No	- subject leaders will	TS met with			

<p>All teachers will be confident in end Points and accreditations for all subjects and pupils</p>	<p>will create a list of all accreditations - Subject leaders to continue with CPD in their subject - document created and time allocated in staff meetings termly to upskills staff - Subject leaders to have time to research appropriate accreditations for the changing cohort of children</p>	<p>with JJ</p>	<p>additional cost-directed time</p>	<p>be clear on their own subject start and end points and share this with staff in staff meetings - coherent and sequential curriculum that run from EYFS through to Year 11 end points - Accreditations that are fit for purpose and match the curriculum - AQA units led by subject leaders and supported by Trudi and Jill</p>	<p>English and Maths leads as well as the teachers for those pupils needing different accreditations to the functional skills - decisions have been made regarding AQA units that are appropriate and these teachers are confident. We will train all staff as appropriate.</p> <p>Science is a good example of a range of accreditations - AQA Units, ELC</p>			
<p>1f To further develop staff understanding on how to develop pupils' communication skills.</p>	<p>All Explorers pupils will have communication therapy plans</p> <p>FJ to monitor communication sessions and progress being made in communication</p>	<p>FJ</p>	<p>£11400 For Erin and Lucy</p>	<p>Pupils on the Explorer pathway will access communication sessions daily</p> <p>Pupils on the Explorer pathway will have opportunity to use the GRID3 programme to develop their functional communication</p>	<p>All Explorers have updated therapy plans</p> <p>Lucy and Erin continue to work in classes with staff to support with plans</p> <p>Jess from Grid has been in to support staff</p>			<p>16/10/24 - discussed with Barney and Fred</p>

	Grids to be used in each Explorer class			<p>Staff will be confident with how to use therapy plans, GRID3 and total communication to develop pupils' communication skills.</p> <p>Speech and Language therapist & students will provide support to staff and work directly with pupils to develop communication</p>	<p>Communication team meeting - SeeSaw is showing progress in communication</p> <p>All therapy plans review comment complete for term 1</p>			
1g To improve the development of the music offer in school	<ul style="list-style-type: none"> - Use of an experienced TA (Italia Conti trained) to run Music, Drama and Dance workshops each lunch time as an extra curricular club. - Use of a singing teacher to teach 1:1 singing lessons up to 5 children per week - Use of TAs with knowledge of musical 	TS	£1520 Curriculum resources	<ul style="list-style-type: none"> - Increased participation of Expressive Arts clubs - At least one termly performance in assemblies - Opportunity for pupils to attend a performance outside of school - Improved offer of musical instrument tuition - Improved use of the Local Music Hub for joint ventures and projects 	<p>Due to the TA being needed in another class the staffing capacity has meant that in term 2 a lot of this has not happened - 1:1 singing and musical instruments due to staff shortage but 1:1 singing lessons happened for 6 weeks in Term 1</p> <p>Music and Drama clubs have happened and Toby will ensure this can happen again in January</p>			

	instruments to teach e.g. Guitar, drums - Musical performances termly - Music to be promoted through the school				Local Hub singing did not happen this term due to staff shortage and capacity to practice with the children Nov 24 - Very successful 'Sing-a-thon' with 34 pupils participating!			
1h To increase our laptop provision for classes	- Bid for laptops for the computing curriculum Jackie to get fundraiser engaged	JB	£5400 ICT imp budget	-	17 More Laptops bought October 24			16/10/24 - discussed with Fred and Barney

2. Positive Relationships and Personal development

Including Behaviour and attitude, Physical Development, Pupil mental health, Therapies and interventions,

Monitoring Governor:- Alan Charlick, Ian F.

Key staff leads: Toby Clark, Faye James, Trudi Skinner, Vicky Eastman

Objective	Actions- what	Key	Costs	Success Milestones-	Progress	Progress	Progress	Governor
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	we will do	Lead		what we will see	Comments - November 2024	comments	comments	monitoring visits/dates and who met to discuss/observe etc.
2a To improve the mental health provision in the school through the curriculum as well as interventions	<p>-Meet and Greet and End and Send</p> <p>-Clear robust intervention and therapy trackers to show impact of mental health interventions</p> <p>- CAMHS strategies to be shared with teachers to implement in the classrooms on a daily basis</p> <p>- Termly meetings with CAMHS to ensure more timely response</p>	TS	<p>Counselling £4560</p> <p>Budget will Pupil Premium and SBS</p> <p>Art Therapy £1900 SBS</p>	<p>- Staff will improve positive engagement with children in the mornings and at the end of the day to improve engagement</p> <p>- Pupils AET framework will show progress in their positive relationships and mental health</p> <p>-</p>	<p>Meet and Greet and end and send promoting in all INSET days</p> <p>Evidence in the mornings at the busses and in reception.</p> <p>Mental Health action plan shared with all staff</p> <p>CAMHS - more timely response from them for our children</p>			16/10/2024 - Discussed with Fred and Barney - asked about staff counselling and how this is recorded to ensure that we know the uptake
2b To develop our therapies and interventions offer	<p>Faye to research and consider horse riding opportunities for pupils</p> <p>Aim to train</p>		<p>£195 SIE courses (online)</p> <p>Trainin</p>	Sensory integration team will be developed and will access CPD related to sensory integration. SI team will then upskill other staff in these areas.	<p>2 staff further trained in rebound</p> <p>Enquiries sent about horse riding opportunities</p>			

	<p>more staff in rebound therapy</p> <p>FJ to develop staff sensory integration team</p>		<p>g budget</p>	<p>Staff will receive training from Richard in various areas of sensory integration</p> <p>Pupils will receive more opportunities for sensory integration</p> <p>Pupils will have more opportunity to access rebound therapy. Staff will be confident in the delivery of this</p>	<p>Richard training for staff - dyspraxia</p>			
<p>2c</p> <p>To continually evolve our lunchtime clubs offer in consideration of feedback from the school council</p>	<p>-gather feedback within school council meetings re: clubs</p> <p>- Increase profile of lunchtime clubs offer through regular section in school assemblies.</p>	<p>TC AH</p>	<p>No additional cost-directe d time</p>	<p>Pupils in the school aware of and consistently attending lunchtime clubs.</p> <p>Teachers prompting pupils to select a lunchtime club for the day, as a part of the good morning / registration routine.</p>	<p>14.10.24 Clubs programme underway - awareness aided by pupils signing up for their lunchtime club for the day during the good morning routines in each class. Clubs timetable displayed in each class and in other areas including main reception window.</p> <p>25.11.24 TC consulted student council and is devising a new programme for</p>			<p>16/10/2024 - discussed with Barney and Fred. Barney commented on the importance of the trips, that as a parent the trips that we have done have given them the confidence to take their child to the theatre</p>

					term 3&4 based on pupil feedback			
2d To improve the pupils' knowledge and understanding of how to stay safe online through the development of the online safety curriculum.	-New subject lead for online safety. -Write new curriculum overview that meets statutory requirements for RSHE. -Write new schemes of work. -Implement subject trackers. -Monitor progress through trackers, seesaw and drop ins.	AH TS	No additional cost-directed time	-New schemes of work are created. -Tracker is being used to record progress. Pupils are making progress in online safety. -Seesaw and trackers show progress. -Lessons have a clear progression. -Staff are more confident in the planning and delivery of online safety. -Pupil progress meetings and subject progress meetings highlight areas for development.	Nov 24- AH met with JL. Priorities for Term 2 identified. New coverage overview being created inline with RSHE requirements.			
2e To monitor the impact of worship and ensure consistency across the school in all pathways.	-Create slides for daily worship. -Adapted slides and song for explorers pupils.	AH FJ	No additional cost-directed time	-All teachers using slides daily. -Explorer teachers adapting worship slides. -Increase pupils' ability to use the modelled vocabulary. -Pupils able to engage in discussion about key themes.	Nov 24- worship for academic year mapped out. Slides in place. Explorer teachers creating and sharing adapted slides. -Song built into slides.			
2f To increase the rate of progression of	Strategically select lower ability pupils	TC CC	Life centre	A greater number of pupils will independently be able	14.10.24 Swimming and cycling			

<p>'Essential Physical Development' through specialist PE intervention</p>	<p>in swimming / cycling for weekly 'Essential Physical Development' intervention sessions</p>		<p>Splash Den Devon shire Pool hire costs £5000 PE budget</p>	<p>to swim and cycle by the time they leave Longcause.</p>	<p>intervention have both started successfully. Some really encouraging early success in the pool and on the bike. Target ongoing. 25.11.24 Continued success with cycling and swimming intervention - to be reflected numerically in term 4 data. Swimming venue change after double booking.</p>			
<p>2g- Increase the participation and role of the school council.</p>	<p>-School council meet at the start of each term. -Actions set at each meeting to be followed up by council members. -school council members meet with key staff. -School council members will give feedback</p>	<p>AH, TC</p>	<p>No additional cost</p>	<p>-Pupils will know who the school council members are. -The profile of the school council will be raised. -Pupils will know who to bring questions to. -Pupils will be informed about actions that have happened since the meeting.</p>	<p>Oct 24- new school council plan created- assembly, followed by meeting. New school council pupils selected. Nov 24- cycle 1 completed (assembly, meeting and issues identified), school council met with key staff.</p>			

	on actions given during assemblies. -School council focus in assemblies.							
2h- Create and deliver a programme of developmental enrichment opportunities appropriate for each pathway in the school.	- Offsite, overnight residential opportunities - Implement our 'wider opportunities' plan for enriching school events, experiences and offsite trips	TC	£5000 Staff costs Transport costs Ed visit budget	- Pupils from across the whole school taking a part in events including talent shows, sportsdays and school productions / services - Pupils across the whole school taking part in off-site trips - Pupils taking part in enriching and engaging residential experiences	14.10.24 Organisation well underway for residential taking place at Heatree in Jan / Feb 2025 and also Gran Canaria in May 2025. Successful Harvest church service on 11.10.24. Longcause Sing-a-thon CIN fundraiser to be held on 15.11.24 25.11.24 Singathon held - over 30 participants! Santa Walk taking place on 29.11. Heatree deposits paid by 29 out of 30 families in readiness for 31st Jan and 12th Feb			

					<p>London Houses of Parliament trip scheduled for 28th Feb for Y.11 classes.</p> <p>Gran Canaria confirmed for 13th-19th May 2025. Fully funded once again. 11 pupils / 7 staff.</p>			
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3. Leadership and Management

Monitoring Governor:- Alan Charlick, Fred Jenkins, Barney West

Key staff lead: Anne Hutchinson (staff development and staff mental wellbeing) Jackie Bruty (Sites and Buildings)

Objective	Actions- what we will do	Key Lead	Costs	Success Milestones- what we will see	Progress Comments November 2024	Progress comments	Progress comments	Governor monitoring visits/dates and who met to discuss/observe etc.
3a To further increase family and school time together opportunities	Put on 2 events this academic year offsite that both school and families can join together in- Santa walk and additional	Anne	Transport £1000 coaches, curriculum budget.	Over 50% of families will attend an event in term 1 and 2	Whole school and family day out- Santa Walk November 24. Huge success-			

	<p>event later in term 5/6</p> <p>Gather feedback from families on events and what they would like to be more involved with. Microsoft Forms for families to complete</p> <p>Continue with last academic years cycle of family events- harvest, christmas, easter and summer sports, talent show etc.</p> <p>Family team to keep accurate record of numbers of families attending and consider those families not attending- how can we engage/support them- what do they need?</p>		<p>Family team-support time £500 SBS</p>	<p>Over 70% will attend at least one family event this year.</p> <p>Families connecting with one another, mini support networks built up.</p>	<p>large number of families joined us- (49 families=50% of families) This included parent governors.</p>			
<p>3b To continue to build on our teacher wellbeing and reducing workload commitment</p>	<p>Directed time to be efficiently used for reporting, and assessment cycle. Time built into meeting schedule.</p> <p>Shared planning term in pathways termly using directed time.</p> <p>Streamlining of Annual review process- use of directed time meetings to work together to support one another.</p>	Anne	Nil	<p>In staff survey in Feb 25 100% of teachers respond positively to workload reduction and feel supported by leadership.</p> <p>By Jan 25 100% Teachers that wish are accessing PPA at home when they can.</p>	<p>Directed time being well used. Meetings effective. Shared planning is now our standard practise. Many teachers taking PPA at home.</p> <p>Wellbeing team afternoon was a success on the INSET day- see govs</p>			

	<p>Teaching and Learning key dates shared in easy to access formats to help support teachers in planning their time.</p> <p>Teachers to take PPA at home if timetable enables them to do this and if they wish.</p> <p>Streamlining systems to be as efficient as possible- google drive etc.</p> <p>End of term early finish wellbeing time- 2 sessions towards end of term.</p> <p>Half a day wellbeing time for all staff.</p> <p>Wellbeing offers such as pilates, counselling, team breakfast etc.</p>				feedback			
3c To ensure good professional development and progression opportunities for staff at Longcause.	<p>Together with governors Review and amend pay and appraisal policies once new government release changes.</p> <p>Share with stakeholders changes to policies.</p> <p>Provide an ongoing programme of CPD for all staff around areas</p>	Anne Molly	£3000 training budget	<p>By end of October 24 both policies reviewed in line with latest expectations and approved at full governors.</p> <p>By Jan 25 all staff to be CPI trained/refresher or full training for new staff.</p>	<p>Policies ready for Dec 24 governors- delayed due to government delay.</p> <p>CPI training and INSET days well used.</p>			

	<p>of need e.g. CPI, Trauma, Autism</p> <p>To provide opportunities for individuals to access specific training as needed.</p> <p>To support staff in accessing uni and college opportunities when possible.</p> <p>To encourage the use of the online courses and portal we have access to for all staff wishing to gain further development.</p> <p>To develop specialist team opportunities such as outreach, sensory, speech and language specialism teams to encourage development of staff.</p>			<p>By Feb 25 1 additional teacher to have commenced an NPQ.</p> <p>By Jan 25 one additional unqualified teacher to be completing teacher training.</p> <p>By Jan 25 25% of TA's to have completed at least one additional online CPD session of their own choice.</p>			
<p>3D</p> <p>To continue to improve our pupil attendance working towards our ambitious annual target of 94%</p>	<p>Continue to support pupils who struggle with their anxiety to come into school by providing alternative interventions and check ins with staff.</p> <p>Promote good attendance with families by including</p>	<p>Anne VE TBL</p>	<p>£2000 SBS</p>	<p>Selected pupils will achieve 90% attendance. Pupils will engage with interventions.</p> <p>Decrease in number of pupils who are</p>			

	<p>attendance updates in reports, on the newsletter and on the website. This includes encouraging families to take holidays out of school time.</p> <p>Encouraging families to take holidays out of school time.</p> <p>Pupils engage with increased interventions offered and utilise these to promote attendance.</p>			<p>persistently absent.</p> <p>Less holidays taken during term time.</p>				
<p>3E To extend and develop the site capacity of Longcause school.</p>	<p>To purchase another building in line with the LA SEND strategy.</p> <p>To renovate another building for Longcause use.</p> <p>To reconfigure parts of our existing building in line with LA plan.</p>	Anne	3.2M- LA funded.	<p>By Jan 25 purchase of another building completed.</p> <p>As per LA strategy all renovations of additional build to be complete by Sept 2027</p> <p>Oct 24 Phase 1 of initial reconfiguration on the current site (downstairs) complete</p>	<p>Nov 24 Emailed LA details of how we would like to reconfigure SJR building and Old Grammar school, awaiting feedback from them Nov 24</p> <p>Nov 24 awaiting feedback from LA</p> <p>Phase 1 conversion</p>	Complete	Complete	

	Pods spaces for 1:1 when needed			By Sept 25 Phase 2 completed (upstairs area top of stairs)	completed Oct 24. Nov 24 Kay T commissioned to draw plans up of Phase 2 building Site Office JJ POD and pupil POD to one large area. Drawings and structural eng due Dec 24			
3F To further develop our outside provision for all pupils.	Consider and explore new play equipment for field and playground- FJ Amanda, TC CC consider needs of all. Install on field - Spider Net and Two Bird Nest swings. Zip wire - explore different flooring for winter use	JB/IF Faye to lead JB	£20K for spider net (fully funded by grant) £12K for swings (devolved capital budget) £12K	Spider net and birds nest swings installed and ready to use Nov 24 Bike track in good use Nov 24. To replace surface of zip wire To upgrade	Spider net installed Oct 24, pupils really loving it and making good use of it. Recommended to replace surface when zip wire needs replacing as the surface will cost approx £12k 2 quotes			Barney suggested using a hillside slide - creating mounds in the primary playground

	<p>Bike track - primary tidy up- stones removed and a safer more useable track surface.</p> <p>Jackie to secure a fundraiser and bid for primary playground for a spider net and a taller slide.</p> <p>Flowers/plants around outside area to enhance environment.</p>	<p>JB</p> <p>JB</p> <p>JB</p>	<p>£25K (fundraiser to raise 100%)</p>	<p>primary bike track</p> <p>Three grants submitted Nov 24 £3K of funding now secure</p>	<p>obtained £2k to relay stones and compress or £8K for tarmac looking for alternatives</p> <p>This has been completed around OASIS area of the school</p>			
<p>3G</p> <p>To complete actions following the Health and safety audit 2024.</p>	<p>Training recommended by HNS Audit team to be identified.</p> <p>Staff booked on training.</p> <p>Governors to ask for updates on monitoring</p>	<p>JB/IF/MH/D</p> <p>D</p>	<p>Free</p>	<p>Staff will be updated on current PCC training requirements</p> <p>Staff trained by the end of March 2025</p>	<p>Training has been booked - first completed September 24</p> <p>The training that has been given has been helpful and we will be implementing</p>			

	visits regarding the training undertaken.				recommendations			
3H To complete actions following the Finance audit 2024	Inventory will be signed off by HT October each year	JB	Free	Inventory being updated from room moves will be available to be signed off by 31 October 24	Completed and signed off by AH October 24			
	Single Central Record removing leavers tab to be removed following latest advice.	MH	Free	Completed Sept 24	Completed			
	Petty cash VAT recovery	JB	Free	Will be implemented Sept 24	Completed			
	Invoice Batches to be Authorised post transmission	JB	Free	Process changed to ensure correct procedures are adhered to	Completed			
	SIP to to fully costed	AH/J B	Free	As above	Completed			
	Large value purchases - three quotes approved by gobs	AH/J B	Free	As above	Completed			
	Gobs skills matrix to be analysed to identify skills gap	AH/J B	Free	Will review Jan 25	Outstanding			
Annual approval at full governors of the SIP	AH/M H	Free	Added to the cyclical management plan	Completed				
3 I To develop security further and response to incidents.	Updated Managing a School Emergency guide, Additional CCTV and intercoms installed.	JB/IF	Free	Training given to all staff regarding lockdown procedures. Practice taken place in term 2 and reviewed learnings.	Completed			
	Staff to be trained in for lockdown procedures and				Practice and feedback done Nov 24.			

	<p>practise to have been done.</p> <p>Crib notes regarding lockdown to be given to staff.</p>			<p>Staff to feel confident of what to do in case of a lockdown and the difference between that and another type of emergency such as fire.</p>	<p>Completed</p>			
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